The review

What are we deciding today?

YOUR CONTENT

Confirm the agreed objective and the scope of this review.

CHECK BEFORE SHARING

Separate decisions needed now from work for a later stage.

Replace the prompts with your own facts. Duplicate or remove slides as needed.

The criteria

Agree what good means

YOUR CONTENT

List the customer task and the evidence to consider.

CHECK BEFORE SHARING

Choose the criteria both options must meet.

Replace the prompts with your own facts. Duplicate or remove slides as needed.

Direction A

Show the first option

PLACE YOUR DESIGN OR DIAGRAM HERE

Strength
{Why this direction fits}

Trade-off
{What the client gives up}

Replace the prompts with your own facts. Duplicate or remove slides as needed.

Direction B

Show the alternative

PLACE YOUR DESIGN OR DIAGRAM HERE

Strength
{Why this direction fits}

Trade-off
{What the client gives up}

Replace the prompts with your own facts. Duplicate or remove slides as needed.

THE CLIENT REVIEW

The feedback

Turn reactions into decisions

YOUR CONTENT

Compare each option against the agreed criteria.

CHECK BEFORE SHARING

Separate factual corrections, preferences and new scope.

Replace the prompts with your own facts. Duplicate or remove slides as needed.

The next step

Record the agreed outcome

YOUR CONTENT

Decision: {choice}. Conditions: {requirements}.

CHECK BEFORE SHARING

Owner: {name}. Due: {date}. Next review: {checkpoint}.

Replace the prompts with your own facts. Duplicate or remove slides as needed.